



Position Description  
**Butterfly Exhibit Interpreter**

The Tucson Botanical Gardens (TBG) is a 5½ acre public garden located in the heart of Tucson. The Gardens, former property of the historic Tucson Porter family, is now home to 17 different display gardens, the Cox Butterfly & Orchid Pavilion, an outdoor garden railway, two gallery spaces, a unique gift shop, and Edna's Eatery. In addition, TBG is partnering with the Westward Look Resort to run their onsite Gift Shop beginning in October 2021.

Located inside the Cox Butterfly & Orchid Pavilion, Butterfly Magic is a seasonal exhibit that showcases tropical animals and plants from October through May. Around 300 exotic butterflies are on display at any given time, in addition to hundreds of flowering plants, as part of an ever-changing, immersive experience enjoyed by tens of thousands of visitors per year.

Rated as one of the top attractions in the City of Tucson, the Tucson Botanical Gardens was also named by the Canada Garden Tourism Council as One of the Top 10 Public Gardens in North America to visit. With over 5,000 household memberships and visitation of over 100,000 guests each year, the Gardens is seeking an enthusiastic new team member to be part of a growing and thriving public garden!

**POSITION:** Non-Exempt, Part-Time hourly up to 20 hours per week

**PURPOSE:** Assist in the daily operations of Butterfly Magic. Staffing and interpreting the butterfly exhibit for visitors are the main responsibilities of this position.

**DUTIES AND RESPONSIBILITIES:**

1. Understand and ensure that USDA Plant Protection and Quarantine protocols are enforced and maintained at all times.
2. Staff the entrance and exit of the butterfly exhibit, working alongside volunteers.
3. Interpret the butterfly exhibit for visitors and school groups, while ensuring that no exotic butterflies escape containment as people enter/exit the greenhouse.
4. Regularly work weekends as well as some holidays, when necessary.
5. Other tasks related to Butterfly Magic and the Tucson Botanical Gardens, as needed.

**DEPARTMENTS:** Butterfly Exhibit, Education

**REPORTS TO:** Curator of Tropical Conservatory

**COOPERATIVE RELATIONSHIPS:** All TBG Staff and Butterfly Exhibit Volunteers

**POSITION REQUIREMENTS:**

1. Ability to work as part of a team, including staff and volunteers.
2. Must be available to work weekends.
3. Experience with customer service and educational outreach preferred.
4. Must be comfortable with occasionally handling harmless tropical insects.
5. Position requires the ability to stand, squat, reach and lift up to 50 pounds.
6. Must be able to work inside a warm, humid greenhouse for extended periods of time, staffing the building for up to 6 hours per workday.

**SCHEDULE:**

Friday 9:00am - 3:30pm

Saturday 9:00am - 3:30pm

Sunday 9:00am – 4:00pm

I have read this job description and understand the duties.

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Signature

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Date